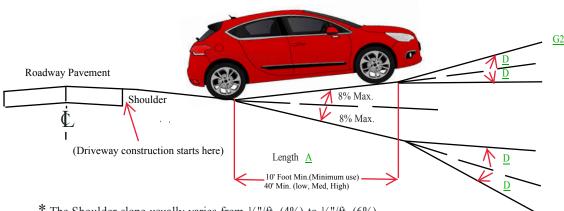
#### Dear Applicant:

To expedite the processing of your application please include/complete the following:

- X Signatures must match the name(s) as they appear on the deed.
- X Please provide a check for \$25.00 dollars made out to "PennDot"
- X Place a ribboned stake at the right and left side of the driveway.
- X Provide a copy of the recorded deed to the subject property with the Certified P.I.N. for the existing deed.
- X When the property has more than 4.0 acres please fill out the attached Access Covenant and Recording forms.
- X Please assure compliance with the figures below.



\* The Shoulder slope usually varies from ½"/ft. (4%) to ¼"/ft. (6%).

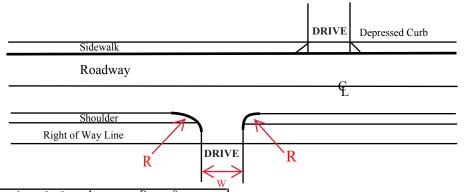
However, the shoulder slope should be maintained when constructing the driveway.

\*For grade changes greater than those shown in the above figure, vertical curves at least 10 feet long shall be constructed and length "A" shall be increased.

\*Grades (G2) shall be limited to 15% for minimum use driveways and from five percent to eight percent for low, medium or high volume driveways within the right-of-way.

#### Maximum Grade Change (D)

	<u>Desirable</u>	<u>Maxımum</u>	
*High Volume Driveway	0%	±3%	
*Medium Volume Driveway	$\pm 3\%$	±6%	
*Low Volume Driveway	±6%	Controlled by vehicle cle	arance



	Si	Single unit trucks &					es &	
		Passenger cars			Co	ombinati	ion Tru	icks
		Roadway Speed Roadway Speed			d			
	<45]	MPH	45 MPH &		45 MPH & <45 MPH		45 MPH &	
			Greater		Greater		Gre	ater
	Min.	Max.	Min.	Max.	Min.	Max	Min	Max
W	10'	20'	10'	20'	12'	15'	12'	20'
R	5'	15'	10'	25'	35'	50'	40'	55'

Tom Witko, 570-267-4821 Permits Specialist Penn Dot District 4.0 55 Keystone Ind. Park Dunmore, PA 18512



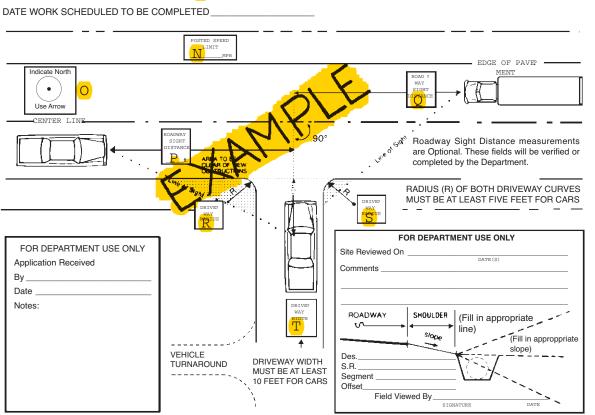
- B. Address: Applicant's complete current address.
- C. Phone: Current telephone number where applicant can be reached during driveway construction.
- D. Fee: See page 2.
- E. Enter Check Number
- F. Application is Made To: Place "X' in correct block.
- G. Date Work Scheduled to Begin: Anticipated date of construction.
- H. Date Work Scheduled to be Completed: Anticipated date work on driveway to be completed.
- County: County in which driveway will be constructed.
- J. *Municipality:* Enter municipality name and type (i.e., city, township, boro).
- K. Route No.: Enter correct SR or Traffic Route.
- L. Name of Nearest Intersection: Enter name of nearest street that is identified by a street sign.
- M. Distance to Nearest Intersection in Feet: Enter the distance from the middle of the proposed driveway to the middle of the street identified in "L."
- N. Posted Speed Limit: Enter posted speed. If highway is not posted. PENNDOT staff will determine thru-traffic safe-running speed in the area.
- Indicate North: Draw an arrow pointing to the north in relation to the highway at the driveway intersection.
- P. Roadway Sight Distance (LT): Standing 10 feet back from edge of existing pavement and with eye height at 3.50 feet above the proposed access grade, measure distance that a vehicle at 3.50 feet above the pavement approaching from the left can be seen. (Optional)
- Q. Roadway Sight Distance (RT): Perform the same measurement as in "P," but for a vehicle approaching from the right. (Optional)
- R. Driveway Radius (LT): Identify proposed left radius consistent with Department Regulation 441.9.
- Driveway Radius (RT): Same as in "R," but to the right. Both the left and right radius will normally be the same.
- T. Driveway Width: Identify proposed width of driveway consistent with Department Regulation 441.9.
- U. By: Applicant's signature is required.
- **V.** *Date:* Enter date application is executed by applicant.
- **W.** *Email:* Enter your email address.

M-950A (7-14)

#### APPLICATION FOR MINIMUM USE DRIVEWAY

A minimum Use Driveway is a Residential or Other Driveway Which is Expected to Be Used By Not More Than 25 Vehicles Per Day (i.e. 50 A.D.T)

			APPL. NO
APPLICANT/PROF	ERTY OWNER		LOCATION OF PROPOSED DRIVEWAY
A			County
B	SS		
			Municipality
POST OFFICE B		B ZIP CODE	Route NoK
PHONE	FEE	E CHECK NO.	Name of Nearest
W	AIL *		Intersection
APPLICATION IS MADE TO: F CONSTRUCT A	ALTER AN		Distance to Nearest Intersection in Feet
☐ NEW DRIVEWAY ☐ EXISTING DRIVEWAY  DATE WORK SCHEDULED TO BEGIN ☐			*If a valid email address is provided, the driveway permit will be sent via email; otherwise it will be sent via standard US mail.



Is any portion of the property reserved for a person with a disability or a severely disabled veteran? 

Yes 

No

Under and subject to all the conditions, restrictions and regulations prescribed by the Pennsylvania Department of Transportation and on the issued Permit, Form

The applicant certifies that all statements contained herein are true and correct.

By X	U	V
,	SIGNATURE(S)	DATE
	Visit our website at: www.dot state na us	

PUB 312 (2-16)



# Guide for Obtaining MINIMUM USE DRIVEWAY PERMITS

Driveways Used By Not More
Than 25 Vehicles Per Day

(i.e. 50 ADT, Average Daily Traffic)

#### **PURPOSE**

FOR DEPT. USE

General Rule: It is in the public interest to regulate the location, design, construction, maintenance, and drainage of access driveways and other property within State highway right-of-way for the purpose of security, economy of maintenance, preservation of proper drainage, and safe and reasonable access.

Other Requirements: Issuance of a permit under these regulations does not relieve the permittee from any additional responsibility to secure other Federal, state, or local approvals or permits as may be required by law.

#### PERMIT APPLICATION PROCEDURE

**General Rule:** No driveway or drainage facility or structure shall be constructed or altered within State highway right-ofway and no drainage facility of the Department shall be altered or connected onto without first obtaining a permit from the Department. A permit is not normally required for maintenance.

Who May Execute Applications: Permit applications shall be submitted in the name of and executed by the owner of the property or to an individual with an acceptable equitable interest in the property.

Where to Submit Applications - Permit applications shall be submitted to either the District or County Office having jurisdiction over the county in which the proposed work will be performed. (See page 5)

-6- -7- -1-

**When to Submit Applications:** Permit applications shall be submitted prior to the construction of any building which the proposed driveway will serve to assure that the driveway can be constructed consistent with Chapter 441.

### **Application Procedure and Required Information:** Permit applications shall be:

- submitted in person or by mail on properly completed Department Form M950A, (see page 7 and 8);
- · signed by the applicant;
- accompanied by a check or money order, payable to the Department, in the appropriate amount.
- accompanied by proof of ownership or interest in the property (i.e., copy of deed, sales agreement, etc.);
- submitted to the Department at least 30 days prior to the anticipated start of work.

**Traffic Control Plan:** When the applicant anticipates that it will be necessary to close a portion of a lane to vehicular traffic in order to perform the permitted work, the applicant shall submit a traffic control plan with the application.

**Authority to Reject Application:** The Department will examine and determine the genuineness, regularity and legality of every application, and may reject any application if not satisfied of its genuineness, regularity or legality, or the truth of any statement contained in the application. The Department may also make such investigations and require such additional information as it deems necessary.

#### **PERMIT FEES - \$25.00 (CURRENTLY)**

**Permit Issuance Fees:** Issuance fees are used to defray costs incurred by the Department in reviewing and processing the application and plan, including the preliminary review of the site location identified in the application and issuing and processing the permit.

**General Permit Inspection Fees:** General inspection fees are used to defray costs incurred by the Department in spot inspection of permitted work or subsequent inspection after the permitted work has been completed, to ensure compliance with the permit and Chapter 441.

#### **ISSUANCE OF PERMITS**

Requesting Permit Time Extension: A permit is valid for a six month period or multiples thereof as specified on the permit. If the permittee has not completed all authorized work by the completion date specified on the permit, submit an application requesting a time extension. If approved, a supplement may be issued by the District Office, authorizing work to continue for an additional 6-month period.

**Work Completion Notification:** When all permitted work has been completed, notify the District Permit Office that all work authorized by the permit has been completed and ready for inspection by the Permit Inspector.

#### **GENERAL CONDITIONS**

**Scope of Permit:** The permit is binding upon the permittee, its agent, contractors, successors, and assigns.

The permittee is responsible for causing compliance with all terms and conditions of the permit by its employees, agents, and contractors.

Retain the permit at the work site to be available for inspection by any police officer or representative of the Department.

Maintain the permit as a permanent record; it will remain in effect, subject to the permit conditions and Chapter 441, as long as the driveway or the facility authorized by the permit exists.

Responsibility for compliance with the terms of the permit cannot be assigned or transferred by the permittee without first obtaining approval from the Department after submitting Form M-948, Assignment of Permit or License.

The Department, in granting a permit, will waive none of its powers or rights to require the future change in operation, removal, relocation, or proper maintenance of any access within State highway right-of-way.

Altering Drainage Prohibited: Unless specifically authorized by the permit, the permittee shall not:

- alter the existing drainage pattern or the exiting flow rate or velocity of drainage water; or
- direct additional drainage of surface water onto or into the highway right-of-way or highway facilities in a way which would have a detrimental effect on the highway or highway facilities.

**Restoration:** Restore all disturbed portions of the highway, including slopes and all appurtenances and structures such as guide rail or drain pipes, to a condition at least equal to that which existed before the start of any work authorized by the permit. This includes providing appropriate end treatments on guide rail systems where existing guide rail is being opened for the driveway.

Maintenance: Continuously maintain all driveways and adjacent areas within the highway right-of-way to conform to the permit, and ensure the access does not interfere or is not inconsistent with the design, maintenance, and drainage of the highway, or the safe and convenient passage of traffic upon the highway.

#### **GENERAL DRIVEWAY REQUIREMENTS**

**General Rule:** Locate, design, construct and maintain all driveways in such a manner as not to interfere or be inconsistent with the design, maintenance, and drainage of the highway.

**General Location Restrictions:** Access driveways shall be permitted at locations in which:

- sight distance is adequate to safely allow each permitted movement to be made into or out of the access driveway:
- the free movement of normal highway traffic is not impaired;
- the driveway will not create a hazard; and
- the driveway will not create an area of undue traffic congestion on the highway.

**Specific Location Restrictions:** Do not locate access driveways at interchanges, ramp areas, or locations that would interfere with the placement and proper functioning of highway signs, signals, detectors, lighting, or other devices that affect traffic control.

**Number of Driveways:** Normally, only one driveway will be permitted for a property.

Approaches to Driveways: Locate and angle the access of a driveway approach in relation to the highway intersection so that a vehicle entering or leaving the driveway may do so in an orderly and safe manner and with a minimum of interference to highway traffic.

Where the highway is curbed, install driveway approaches  $1^{1/2}$  inches above the adjacent highway or gutter grade to maintain proper drainage.

#### **DRIVEWAY DESIGN REQUIREMENTS**

Angle of Access Driveway Approach: Position access driveway approaches used for two-way operation at right angles (90 degrees) to the highway or as near thereto as site conditions permit.

**Driveways Adjacent to Intersections:** Ensure a minimum ten foot tangent distance between the intersecting highway radius and the radius of the first permitted driveway. The distance from the edge of pavement of the intersecting highway to the radius of the first permitted driveway is a minimum of 20 feet on curbed highways and 30 feet on uncurbed highways.

**Property Line Clearance:** Except for joint-use driveways, locate no portion of an access outside the property frontage boundary line.

**Curb:** When curb exists adjacent to the proposed driveway, match the line and grade of the existing curb, unless otherwise authorized by the permit.

Grade of Access Driveway: Construct all driveways so as not to impair drainage within the right-of-way, alter the stability of the improved area, or change the drainage of adjacent areas. Where a drainage ditch or swale exists, install adequate pipe under the driveway, as authorized by the permit. Ensure that drainage pipe installed under driveways is at least 15-inches in diameter. Provide slope sides for driveway embankments within the right-of-way no steeper than ten to one.

## For More Information, Contact The PENNDOT Office Closest To You:

#### Engineering District 1 · Oil City

Crawford, Forest, Erie, Mercer, Venango, Warren counties

#### Engineering District 2 · Clearfield

Centre, Clearfield, Clinton, Cameron, McKean, Potter, Mifflin, Juniata, Elk counties

#### Engineering District 3 · Montoursville

Columbia, Lycoming, Montour, Northumberland, Snyder, Sullivan, Tioga, Union, Bradford counties

#### **Engineering District 4 · Dunmore**

Lackawanna, Luzerne, Pike, Susquehanna, Wayne, Wyoming counties

#### Engineering District 5 · Allentown

Berks, Carbon, Lehigh, Monroe, Northampton, Schuylkill counties

#### Engineering District 6 · King of Prussia

Bucks, Chester, Delaware, Montgomery, Philadelphia counties

#### Engineering District 8 · Harrisburg

Adams, Cumberland, Dauphin, Franklin, Lancaster, Lebanon, Perry, York counties

#### Engineering District 9 · Hollidaysburg

Bedford, Blair, Cambria, Fulton, Huntingdon, Somerset counties

#### Engineering District 10 · Indiana

Armstrong, Butler, Clarion, Indiana, Jefferson counties

#### Engineering District 11 · Bridgeville

Allegheny, Beaver, Lawrence counties

#### Engineering District 12 · Uniontown

Fayette, Greene, Washington, Westmoreland counties

Visit our website at:

www.penndot.gov

Doing Business/Permits:
Highway Occupancy Permits (HOP)

-2- -3- -4- -5-



## "Example" APPLICATION FOR MINIMUM USE DRIVEWAY

A Minimum Use Driveway Is A Residential Or Other Driveway
Which Is Expected To Be Used By Not More Than 25 Vehicles Per Day (i.e. 50 A.D.T.)

SEE PUBLICATION	ON 312 GUIDE		FOR DEPT. USE
APPLICANT/PROF	PERTY OWNER		APPL. NO.
			LOCATION OF PROPOSED DRIVEWAY
ADDRE Current mailing address	ESS		County Of Driveway
POST OFFICE		ZIP CODE	,
			Municipality Of Driveway
PHONE	FEE	CHECK NO.	
EMAIL	*		Route No. Of Driveway
Please Provide			Name of Nearest Intersection
APPLICATION IS MADE TO			
CONSTRUCT A ALTE	D AN		Distance to Nearest Intersection in Feet
	TING DRIVEWAY		
		of construction MM/DD/Y	*If a valid email address is provided, the driveway permit will be   YYY sent via email; otherwise it will be sent via standard US mail.
DATE WORK SCHEDULED TO BE CO			
	POSTED SPEED LIMIT		
INDICATE NORTH	MPH		EDGE OF PAVEMENT
USE ARROW  CENTER LINE		•	ROADWAY SIGHT DISTANCE
Line of Sign	ROADWAY SIGHT DISTANCE FT AREA TO BE (VIEW OBSTR	CLEAR OF	Roadway Sight Distance measurements are optional. These fields will be verified or completed by the Department  EDGE OF TRAVEL LANE —
	DRIVEWAY RADIUS	The second secon	RADIUS (R) OF BOTH DRIVEWAY CURVES  MUST BE AT LEAST FIVE FEET FOR CARS  FT.
FOR DEPARTMENT USE ONLY	FT.		FOR DEPARTMENT USE ONLY
Application Received			Site Reviewed On
Ву			Comments
Date			
Notes:	,	DRIVEWAY WIDTH	ROADWAY SHOULDER (Fill in appropriate line)
	VEHICLE		SLOPE (Fill in appropriate slope)
	TURNAROUND		Description
		DRIVEWAY WID MUST BE AT LE	OTH S.R
	``	10 FEET FOR C	ARS Segment
		•	Field Viewed By
Is any portion of the property reserv			SIGNATURE DATE
person with a disability or a severe	y disabled veteran	? 🔲 🖳 YES NO	

Under and subject to all the conditions, restrictions and regulations prescribed by the Pennsylvania Department of Transportation and on the issued Permit, Form M-945P.

The applicant certifies that all statements contained herein are true and correct.



#### **APPLICATION FOR MINIMUM USE DRIVEWAY**

A Minimum Use Driveway Is A Residential Or Other Driveway Which Is Expected To Be Used By Not More Than 25 Vehicles Per Day (i.e. 50 A.D.T.)

SEE PUBLICATION 312 GUIDE	FOR DEPT. USE
APPLICANT/PROPERTY OWNER	APPL. NO.
ADDRESS	LOCATION OF PROPOSED DRIVEWAY
ADDRESS	County
POST OFFICE ZIP C	
	Municipality
PHONE FEE CHECK	
EMAIL*	Route No
	Name of Nearest Intersection
APPLICATION IS MADE TO	Distance to Nearest
☐ CONSTRUCT A ☐ ALTER AN	Intersection in Feet
NEW DRIVEWAY EXISTING DRIVEWAY	*If a valid email address is provided, the driveway permit will be
DATE WORK SCHEDULED TO BEGIN	sent via email; otherwise it will be sent via standard US mail.
DATE WORK SCHEDULED TO BE COMPLETED	
POSTED SPEED LIMIT	
INDICATE NORTH	EDGE OF PAVEMENT
USE ARROW	ROADWAY SIGHT DISTANCE
CENTER LINE  ROADWAY SIGHT DISTANCE  FI  AREA TO BE CLEAR OF VIEW OBSTRUCTIONS	Roadway Sight Distance measurements are optional. These fields will be verified or completed by the Department  EDGE OF TRAVEL LANE —
FOR DEPARTMENT USE ONLY	RADIUS (R) OF BOTH DRIVEWAY CURVES MUST BE AT LEAST FIVE FEET FOR CARS  FOR DEPARTMENT USE ONLY
Application Received	Site Reviewed On
Ву	Comments
Date	/
VEHICLE TURNAROUND	ROADWAY  SHOULDER  (Fill in appropriate line)  (Fill in appropriate slope)  Description  S.R.  Segment  Offset  Field Viewed By
Is any portion of the property reserved for a	SIGNATURE DATE
person with a disability or a severely disabled veteran?	NO
	tions prescribed by the Pennsylvania Department of Transportation and

on the issued Permit, Form M-945P.

The applicant certifies that all statements contained herein are true and correct.

By <b>X</b>		
,	SIGNATURE(S)	DATE



## **ACCESS COVENANT**



COUNTY	APPLICATION/PERMIT NO.
Driveway Location	PENNDOT to complete
MUNICIPALITY	APPLICANT/PERMITTEE
Driveway Location	Your name (As it appears on the supplied DEED)
S.RSEGMENT-OFFSET	and complete address.
PENNDOT to complete	
Made this <u>Current Date</u> day of	Current Month , 20 Year ,
byYour name (as it appears on the supplied DEF	ED) and complete address
owner(s) of the property described on Exhibit A	(hereinafter called the subject property), title to which is
evidenced by a deed dated From your DEED	, and recorded in the Office of the Recorder of Deeds of
From your DEED County in Deed	d Book <u>Stamped on your DEED</u> , Page <u>Stamped on your DEED</u> .
	d/or assigns (hereinafter, whether singular or plural, called the
PERMITTEE),	
,,	TNESSETH:
	access permit from the subject property to the above highway,
and	access permit in a case property to and asset inglines,
WHEREAS the Department of Transportation, Co	ommonwealth of Pennsylvania, has agreed to issue a permit for
the above referenced application conditioned upon the	PERMITTEE'S covenanting to restrict further access from the
subject property to the State highway system,	
NOW, THEREFORE, IN CONSIDERATION OF	THE GRANTING OF THE ABOVE PERMIT, the PERMITTEE
covenants and agrees that, if any portion of the subject	property shall be conveyed to any other person or persons, such
conveyance shall include the right of access from the c	conveyed parcel through other portions of the subject property to
the place or places of access from the subject propert	ry to the State highway system described in the permit, it being
understood that the COMMONWEALTH will not regard	any such conveyed parcel as being entitled to additional access
to the State highway system.	
IN WITNESS WHEREOF the OWNER has executed or cau thereby and intending said presents to be recorded in the p	used to be executed these presents, intending to be legally bound proper Office of Recorder of Deeds.
Witness Print all names from DEED	Signatures to MATCH Printed names (SEAL)
Witness	(SEAL)
Witness	(SEAL)
Mel	
witness	(SEAL)

### This Section to be completed if your are in a Corporation, Club, Association, LLC

I attest to the signature of the officer who has executed this indenture and certify that execution hereof has been duly authorized, by the	
BD. OF DIRS., MAJORITY VOTE OF ASSOC., ETC.	CORPORATION, ASSOCIATION, CLUB, ETC.
Secretary	BYPresident
"Example"  This Box is to be completed by the Notary	
INDIVIDUAL(S), ASSOCIATION, CLUB, etc.	CORPORATION
COMMONWEALTH OF PENNSYLVANIA:  ::SS:  COUNTY OF Notary Location :: ON Current Date , before me, the undersigned officer, personally appeared  Signatures as appearing on the DEED. Known to me (or satisfactorily proven) to be the person(s) whose name(s) subscribed to the within instrument, and acknowledge that executed the same.  IN WITNESS WHEREOF, I have hereunto set my hand and official seal.  (SEAL) Only a rubber stamp is required, please make sure your stamp, seal and signature do NOT overlap.	COMMONWEALTH OF PENNSYLVANIA:  : SS:  COUNTY OF  ON , before me, the undersigned officer, personally appeared  Who acknowledged himself/herself to be the of A corporation, and that he/she as such officer, being authorized to do so, executed the foregoing instrument on behalf of the said corporation.  IN WITNESS WHEREOF, I have hereunto set my hand and official seal.  (SEAL)
COMMONWEALTH OF PENNSYLVANIA:  COUNTY OF: Recorded in the Office of the Recorder of Deeds in and For the aforesaid County in Deed Book Page Witness my hand and seal of office on  Recorder of Deeds	I certify that, upon recording, the within instrument should be mailed to:  Agent for the Commonwealth of Pennsylvania

## **ACCESS COVENANT**



COUNTY		APPLICATION/PERMIT NO.	
MUNICIPALITY		APPLICANT/PERMITTEE	
S.RSEGMENT-OFFSET		_	
		, 20	,
			_
		reinafter called the subject property), title to which _, and recorded in the Office of the Recorder of Deeds	
	County in Deed Bo	ook, Page,	
their heirs, executors, administra PERMITTEE),	tors, successors and/or	assigns (hereinafter, whether singular or plural, called t	:he
	WITNE	ESSETH:	
WHEREAS the PERMITTE	EE has applied for an acc	cess permit from the subject property to the above highw	ay
and			
WHEREAS the Departmen	t of Transportation, Comr	monwealth of Pennsylvania, has agreed to issue a permit	fo
the above referenced application	conditioned upon the PE	ERMITTEE'S covenanting to restrict further access from t	he
subject property to the State high	way system,		
NOW, THEREFORE, IN C	ONSIDERATION OF TH	IE GRANTING OF THE ABOVE PERMIT, the PERMITT	EE
covenants and agrees that, if any	portion of the subject pro	perty shall be conveyed to any other person or persons, su	ıch
conveyance shall include the righ	t of access from the conv	veyed parcel through other portions of the subject property	to
		the State highway system described in the permit, it be	_
	EALTH will not regard any	such conveyed parcel as being entitled to additional acce	988
to the State highway system.			
IN WITNESS WHEREOF the OWNI thereby and intending said presents		I to be executed these presents, intending to be legally bound er Office of Recorder of Deeds.	
Witness		(SEAI	_)
Witness		(SEAI	_)
Witness		(SEAI	_)
Witness		(SFA)	)

I attest to the signature of the officer who has executed this indenture and certify that execution hereof has been duly authorized, by the

	of	
BD. OF DIRS., MAJORITY VOTE OF ASSOC., ETC.		CORPORATION, ASSOCIATION, CLUB, ETC.
	BY	
Secretary		President
(SEAL)		

INDIVIDUAL(S), ASSOCIATION, CLUB, etc.	CORPORATION
COMMONWEALTH OF PENNSYLVANIA:  : SS:  COUNTY OF  ON , before me, the undersigned officer, personally appeared  Known to me (or satisfactorily proven) to be the person(s) whose name(s) subscribed to the within instrument, and acknowledge that executed the same.  IN WITNESS WHEREOF, I have hereunto set my hand and official seal.  (SEAL)	COMMONWEALTH OF PENNSYLVANIA:  SS:  COUNTY OF ON, before me, the undersigned officer, personally appeared  Who acknowledged himself/herself to be the of A corporation, and that he/she as such officer, being authorized to do so, executed the foregoing instrument on behalf of the said corporation.  IN WITNESS WHEREOF, I have hereunto set my hand and official seal.  (SEAL)
COMMONWEALTH OF PENNSYLVANIA:  COUNTY OF: Recorded in the Office of the Recorder of Deeds in and For the aforesaid County in Deed Book Page Witness my hand and seal of office on	I certify that, upon recording, the within instrument should be mailed to:
Recorder of Deeds	Agent for the Commonwealth of Pennsylvania Department of Transportation



## "Example"

## **DOCUMENT "RECORDING COPY"**

Permo	tvailia
DEPARTMENT	OF TRANSPORTAT

The applicant shall have this Document "Recording Copy" notarized in Block B and shall complete section one if an individual or section two if a corporation.

	gned (block A) and notarized - within 30 days to the appropriate recording the permit. Checks shall be made payable to the "Recorder	
THE APPLICANT AGREES TO COMPLY WITH A	LL THE TERMS AND CONDITIONS OF THE PERMIT	
THE PERMIT WILL	RUN WITH THE LAND RS, ASSIGNEES OR SUCCESSORS IN INTEREST.	
	AX PARCEL ID From Deed or Tax Papers	
	ration incorporated under the laws of	
The applicant is an individual a partitership a corpor	Date Signed:Date signed at Notary	
Mariana and Maria A. I. I. al. al. al. al. al. al. al.		
Witness or Attest: Anybody other than the applicant(s)	Print Applicant Name: Exactly as on DEED	
can sign including the Notary.	Signed By: Exactly as on DEED	
TITLE OF SIGNATORY	TITLE OF SIGNATORY	
STATE OF :SS:	COMMONWEALTH OF PENNSYLVANIA :SS:	
COUNTY OF Notary Location:	COUNTY OF :	
On Current Date , before me, the	Permit Number:	
undersigned officer, personally appeared:		
□ (1) Exactly as on DEED	On	
known to me (or satisfactorily proven) to be the person(s) whose	before me, the undersigned agent, personally appeared:	
name(s) is/are subscribed to the within instrument, and acknowledged that he/she/they executed the same for the purposes therein contained.	who acknowledged himself to be	
therein contained.	who downowledged himself to be	
Person appearing name	of the Department of Transportation, an agency of the Commonwealth, and that he as such agent, being authorized to do	
who acknowledged to be the		
of Name of group/company/corporation,etc.	so, executed the foregoing instrument on behalf of said Department.	
a corporation and that he as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained. By signing the name of the corporation by himself as such officer.	IN WITNESS WHEREOF, I have hereunto set my hand and official seal.	
IN WITNESS WHEREOF, I have hereunto set my hand and official seal.		
Notary Seal cannot overlap signatures		
or signature is VOID.		
or signature is VOID.		
(0541)	(0541)	
(SEAL)	(SEAL)	
I certify that, upon recording, the within instrument should be mail	ed to: PENNSYLVANIA DEPARTMENT OF TRANSPORTATION	
_	ENGINEERING DISTRICT4-0	
AGENT FOR COMMONWEALTH OF DENNIVATION DEDARTMENT OF TRANSPORTATION	ATTENTION: PERMIT OFFICE	
AGENT FOR COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF TRANSPORTATION		
COUNTY RECORDER OF DEEDS	ACKNOWLEDGEMENT OF RECORDING	



#### **DOCUMENT "RECORDING COPY"**

The applicant shall have this Document "Recording Copy" notarized in Block B and shall complete section one if an individual or section two if a corporation. The applicant shall return this Document "Recording Copy" signed (block A) and notarized - within 30 days to the appropriate Engineering District Permit Office with a check to cover the cost of recording the permit. Checks shall be made payable to the "Recorder of Deeds." THE APPLICANT AGREES TO COMPLY WITH ALL THE TERMS AND CONDITIONS OF THE PERMIT THE PERMIT WILL RUN WITH THE LAND AND BINDS THE PERMITTEE, HIS OR ITS HEIRS, ASSIGNEES OR SUCCESSORS IN INTEREST. PAGE \_\_\_\_\_ DEED BOOK TAX PARCEL ID \_\_\_\_ The applicant is an individual a partnership a corporation incorporated under the laws of \_\_\_\_\_ Date Signed: Print Applicant Name: Witness or Attest: Signed By: \_\_\_\_\_ TITLE OF SIGNATORY TITLE OF SIGNATORY STATE OF \_\_\_\_\_\_ COMMONWEALTH OF PENNSYLVANIA :SS: :SS: COUNTY OF COUNTY OF \_\_\_\_ \_\_\_\_, before me, the Permit Number: \_\_\_\_\_ undersigned officer, personally appeared: (1) \_ (NO know nam edge there before me, the undersigned agent, personally appeared: known to me (or satisfactorily proven) to be the person(s) whose name(s) is/are subscribed to the within instrument, and acknowledged that he/she/they executed the same for the purposes who acknowledged himself to be therein contained. of the Department of Transportation, an agency of the Commonwealth, and that he as such agent, being authorized to do who acknowledged to be the \_\_\_\_\_ so, executed the foregoing instrument on behalf of said Department. a corporation and that he as such officer, being authorized to IN WITNESS WHEREOF, I have hereunto set my hand and do so, executed the foregoing instrument for the purposes therein official seal. contained. By signing the name of the corporation by himself as such officer. IN WITNESS WHEREOF, I have hereunto set my hand and official seal. (SEAL) (SEAL)

I certify that, upon recording, the within instrument should be mailed to:

PENNSYLVANIA DEPARTMENT OF TRANSPORTATION
ENGINEERING DISTRICT \_\_\_\_\_\_\_4-0
ATTENTION: PERMIT OFFICE

COUNTY RECORDER OF DEEDS

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