

***Clifford Township Planning Commission***  
***Meeting Minutes***  
**February 14, 2023**

**I. Call to order**

Sally Fischbeck, Chair, called the meeting to order at 6:02 pm.

**II. Attendees:**

Present at the meeting were: Sally Fischbeck, (Chair); Sally Roberts, (Vice Chair/Secretary); Chris Marcho; Dick Vauter; and Joan Hertzog. Bob Clementoni and Joe Laguzzi were absent.

**III. Approval of minutes from last meeting:**

Sally Roberts made a motion to approve the minutes from the December 13, 2022, meeting. Sally Fischbeck seconded the motion. All agreed. There was no January 2, 2023, meeting due to illness and other unexpected absences.

**IV. Old Business:** The Susquehanna Planning Commission provided further guidance for the additional \$25 fee that has been added to cover their costs for review of applications requiring changes to any property that would cause the Recorder of Deeds to make changes to plats/property. According to Section 513 of the PA Municipal Planning Code: Recording Plats and Deeds, the Recorder of Deeds cannot accept any plat for recording unless it has been officially approved by the county office.

**V. New Issues:** Joe Barret, P.L.S Barret Surveying and Mapping, presented a package on behalf of Philip Curcio to request a 10 acre subdivision. The package was missing a driveway permit. When Mr. Barret obtains the required signatures he will present to package to MaryAnn Tayoun, township secretary, who will in turn forward it to the Susquehanna Planning Office for their review/comment. If the package is returned in time for the March meeting if the Clifford Planning Commission and everything is in order they will present the subdivision to the supervisors for their approval.

**VI. Adjournment**

Sally Fischbeck adjourned the meeting at 6:36 PM.

## **VII. Next Meeting**

The next meeting is scheduled for March 14, 2023, at 6 PM in the Clifford Township Municipal Building.

A handwritten signature in cursive script that reads "Sally Roberts".

Sally Roberts  
Secretary  
Clifford Township Planning Commission