

**Clifford Township Reorganization Meeting  
January 2, 2024**

**Supervisors Present:** Dennis Knowlton, Barry Searle, Chris Marcho  
**Solicitor:** Joseph McGraw      **Secretary:** MaryAnn Tayoun

**Call to Order**

**Flag Salute:** Pledge of Allegiance

Mr. Knowlton, Chairman called the meeting to order at 7:00pm January 2, 2024. The meeting was turned over to Mr. Searle, Vice Chairman. Mr. Searle then turned the meeting over to Secretary, MaryAnn Tayoun, who requested nominations for Chairman of the Board for 2024. Ms. Tayoun called for the nomination for Chairman of the Board of Supervisors. Mr. Searle nominated Dennis Knowlton, 2<sup>nd</sup> by Mr. Marcho. All in favor. Ms. Tayoun turned the meeting over to the Chairman who called for nominations for Vice Chair. Mr. Marcho nominated Barry Searle, 2<sup>nd</sup> by Mr. Knowlton. All in favor.

**Motions were requested for the following positions by Mr. Knowlton:**

Secretary/Treasurer-MaryAnn Tayoun, compensation \$21.00 2<sup>nd</sup> by Mr. Searle, All in Favor.

Right To Know Officer- MaryAnn Tayoun 2<sup>nd</sup> by Mr. Searle, All in Favor.

Building Permit Official- MaryAnn Tayoun 2<sup>nd</sup> by Mr. Searle, All in Favor.

Property Manager- Price Muehleisen, compensation \$20.00 2<sup>nd</sup> by Mr. Searle, All in Favor.

Road Master- Kurt Booths, compensation \$21.00 2<sup>nd</sup> by Mr. Searle, All in Favor.

Building/Park Maintenance- Cynthia Sabine, compensation \$19.00 2<sup>nd</sup> by Mr. Searle, All in Favor.

Property Supervisor-Chris Marcho, compensation \$15.00, 2<sup>nd</sup> by Mr. Searle, All in Favor.

Lawn Maintenance- Philip Price, compensation \$18.00 2<sup>nd</sup> by Mr. Searle, All in Favor.

Other Non-Employees/Extra Hires \$17.00 2<sup>nd</sup> by Mr. Searle, All in Favor.

Solicitor- Atty. Joe McGraw, compensation \$100 per hr. 2<sup>nd</sup> by Mr. Searle, All in Favor.

Code Enforcement Officer- Constable Kevin Munley, compensation \$20.00 per hour 2<sup>nd</sup> by Mr. Searle, All in Favor.

Additional help if required \$17.00 per hour 2<sup>nd</sup> by Mr. Searle, All in Favor.

Emergency Management Coordinator and Assistant- Philip Price and David Shulte 2<sup>nd</sup> by Mr. Searle, All in Favor.

Mr. Knowlton states “The township staff and equipment will be used to assist all Emergency Agencies in Clifford Twp.” 2<sup>nd</sup> by Mr. Searle, All in Favor.

Accept the County and Townships Hazard Mitigation Plan w/ updates and completions to date: 2<sup>nd</sup> by Mr. Searle, All in Favor.

Safety Officer- Dennis Knowlton nominated by Chris Marcho 2<sup>nd</sup> by Mr. Searle, All in Favor.

Fire Commissioner, no one at this time to be appointed, All in Favor.

Tax Collector Janice Price, 2<sup>nd</sup> by Mr. Searle, All in Favor.

Deputy Tax Collector, Phil Price 2<sup>nd</sup> by Mr. Searle, All in Favor

Appoint to County Tax Collection Commission, Janice Price & Philip Price, 2<sup>nd</sup> by Mr. Searle, All in Favor.

Sewer Enforcement Officer- Justin Ford, 2<sup>nd</sup> by Mr. Searle, All in Favor.

Alternate SEO- JHA Associates 2<sup>nd</sup> by Mr. Searle, All in Favor.

Accept SEO Justin Ford & JHA 2024 Fee Schedule- 2<sup>nd</sup> by Mr. Searle, All in Favor.

Building Code Inspection Agencies NEIC, to find an alternate 2<sup>nd</sup> by Mr. Searle, All in Favor.

Accept NEIC 2024 Fee Schedule(no change from 2023) 2<sup>nd</sup> by Mr. Searle, All in Favor.

Flood Plane Official: JHA Associates, 2<sup>nd</sup> by Mr. Searle, All in Favor.

Planning Engineer: JHA Associates or Bassett Engineers, 2<sup>nd</sup> by Mr. Searle, All in Favor.

Vacancy Board Chairman- Larry Wilson, 2<sup>nd</sup> by Mr. Searle, All in Favor.

Appoint Auditors- Constance Shulte and two vacancies, 2<sup>nd</sup> by Mr. Searle, All in Favor.

Motion for Planning Commissioner Supervisor: Chris Marcho, 2<sup>nd</sup> by Mr. Knowlton, All in Favor.

Planning Commissioner Chairperson: Sally Fischbeck, 2<sup>nd</sup> by Mr. Searle, All in Favor.

4 year term- Bob Clementoni, 2<sup>nd</sup> by Mr. Searle, All in Favor.

4 year term- Sally Roberts, 2<sup>nd</sup> by Mr. Searle, All in Favor.

Park and Recreation, No Vacancies

Mr. Marcho nominates Voting Delegate to the PSATS 2024 Convention: Barry Searle, 2<sup>nd</sup> by Mr. Knowlton, All in Favor

Certified Public Auditor- Joseph Alu, 2<sup>nd</sup> by Mr. Searle, All in Favor.

Treasurer's Bond -\$1,000,000- 2<sup>nd</sup> by Mr. Searle, All in Favor

Advertising Agents -Susq. County Transcript, Forest City News & Website, 2<sup>nd</sup> by Mr. Searle, All in Favor.

Depository Agent-First National Bank, 2<sup>nd</sup> by Mr. Searle, All in Favor

Township Meeting Dates-Second Tuesday of every month 7pm- 2<sup>nd</sup> by Mr. Searle, All in Favor

Renew Insurance with McGowan Insurance, 2<sup>nd</sup> by Mr. Searle, All in Favor.

Renew contract with Greenfield for EMS Services, if no current changes 2<sup>nd</sup> by Mr. Searle, All in Favor

Mr. Knowlton recognizes Citizens to be heard, no comment.

**Adjournment 7:12pm**

**MaryAnn Tayoun, Secretary**